



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

Non-Compulsory Briefing for Bidders

TENDER NUMBER 252C/2024/25 TERM PROVISION OF PROFESSIONAL SERVICES IN RESPECT OF THE PREPARATION AND IMPLEMENTATION OF EMBEDDED GENERATION AND ENERGY EFFICIENCY PROJECTS

9 May 2025

Generation Development and Municipal Efficiency
Energy and Climate Change Directorate

Making progress possible. **Together.**

Overview

- 1. Welcome and Introductions**
- 2. SCM Process**
- 3. Tender Structure**
- 4. Part C3: Scope**
- 5. C.2. : Responsive Criteria (Tenderer's obligations)**
- 6. C2.2 Activity Schedule**
- 7. Part C5: Returnable Documents**
- 8. Q & A session**

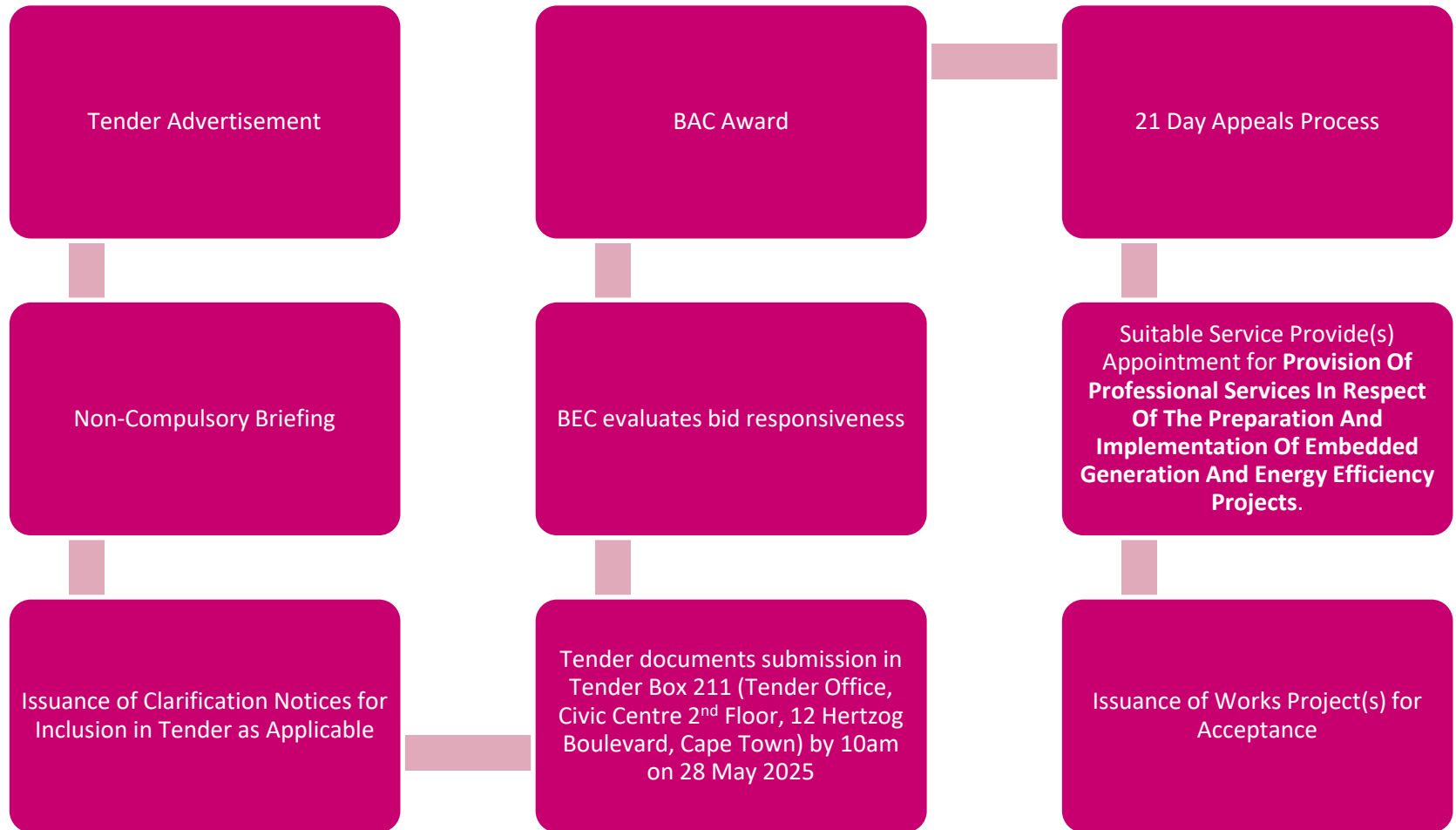
Welcome and Introductions

Welcome and Introductions

- 1. This is a non-compulsory, but strongly recommended briefing for information purposes.**
- 2. Please write you Name, Surname, company info and email on in the MS Teams chat**
- 3. If you are attending by proxy, please:**
 - Indicate who you are employed by; and**
 - Who you are a proxy for**

SCM Process

SCM Process



- **BEC: Bid Evaluation Committee**
- **BAC: Bid Adjudication Committee**

Supplier Development Programmes

The first 2 weeks of every month between February-November each year, the Business Hub offers free online training and in-person workshops. To check out what training they have available and book, **visit:** <https://www.investcapetown.com/news-events/business-events/>

Contact details:

Business.Support@capetown.gov.za or call 021 417 4043

The following are a few of the trainings that are provided:

How to Complete a
RFQ or Tender
Document

How to do business
with the City and
Government

How to Cost and Price

Tender Scam Alerts
(Don't get Scammed)

Business
Improvement

Finance Information
session

Social Media Training

Construction
training/management
workshop (in-person)

Tender Structure

Part C3: Scope

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C.2 : Responsive Criteria (Tenderer's obligations)

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C2.2. Activity Schedules

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Part C5: Returnable Documents

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Questions

Q & A

Raised by	Question	Answer
	Question 1: Is CIDB grading required for this tender?	CIDB grading is not applicable to this tender
	Question 2: This is for small-scale embedded generation, yet the qualification requirement is five megawatts. Shouldn't this be classified as utility-scale instead?	The scope is not limited to Small Scale Embedded Generation. Refer to the scope of work that mentions it vary in size and type of system.
	Question 3: Is it possible to procure the tender document electronically? What reference can be used on the payment?	Due to colour coding, this tender document is issued in hardcopy and should be purchased in Tender Distribution Office, 2 nd floor, Civic Centre, Cape Town. Documents may be collected during working hours between 08h30 – 15h00. A non-refundable tender fee of R250 payable by Cash or EFT.

